

COSA EXHIBITION ENTRY FORM

Exhibition at: Gallery 1 @ Castle Park Arts Centre, Frodsham

Preview: 7pm Friday 22nd September 2017

Open to Public: 23rd September to 2nd November 2017

Entry Deadline: Submission and Entry Deadline: Midnight Tuesday 1st August 2017 by email, Friday 4th August for postal entries.

ALL Artists participating must complete and submit an Exhibition Entry form. In the case of groups an Exhibition Entry form should be submitted for each artist taking part in your group along with each individual Artist Statement.

Please read Conditions for Exhibiting for schedule, submission criteria and entry guidelines before completing this form.

EMAIL YOUR COMPLETED ENTRY FORM (pages 2&3 only) WITH ATTACHED IMAGE(S) of your work to: info@cheshireopenstudios.org.uk OR POST IT TO:

Cheshire Open Studios c/o 8 Bakers Court, Winsford, CW7 2BQ

Please remember to complete and print the labels at the end of this document (last page) for each piece of work being entered and attach it to your work before handing in.

Please note:

In Microsoft Word - To view full width of the entry form please click on page and select to change the zoom settings (under View menu) to "fit to page width".

Please remember to remove any works submitted for the exhibition from online stores and catalogues during the exhibition dates.

COS EXHIBITION ENTRY FORM 2017 – Please complete the following 2 pages and return by email or post as detailed at the end of the form by **Submission and Entry Deadline: Midnight Tuesday 1st August 2017 by email, Friday 4th August for postal entries. along with images as detailed in the exhibition entry guidelines**

NAME: ADDRESS:.....
 PHONE:..... Email address:.....

WORK TITLE	APPROX SIZE	MEDIUM	Sale Price (inc 25% commission)	Tick if Not For Sale	Insurance Value (if not for Sale)

CAN DROP OFF on above dates Yes/No If No, state who will deliver your work & when: _____

CAN PICK UP on above dates Yes/ No If No, state who will deliver your work & when: _____

HANGING / DISPLAY INFORMATION: (Please give as much detailed info as possible on how you would like your work to be displayede.g.- 'my work needs to be in a display cabinet, will hang on wall using mirror plates, needs to be suspended from ceiling or hung using hooks, please display on floor or on plinths etc' we will do our best to accommodate your wishes within the gallery guidelines)

CAN YOU HELP WITH HANGING?

Yes/No

Please state dates / times you can help with hanging _____

CAN YOU HELP WITH HANDING IN / COLLECTING WORK FOR OTHER ARTISTS IN YOUR AREA? Handing in/Collection/Both/None

Please state dates / times you can help _____

Do you require plinths?

Yes - can supply/Yes - cannot supply/No

Do you require a display cabinet?

Yes - can supply/Yes - cannot supply/No

Will you be providing a display for prints / cards?

Yes - can supply/Yes - cannot supply/No

Would you be interested in holding a "Meet the Artist", lecture, workshop or demonstration during the exhibition dates? Yes/No

(Events like these can help attract more interest for visitors to the exhibition & open weekends whilst also promoting you as an artist)

Dates should be within the exhibition open/closing dates and opening times.

If yes please provide details (title, type, when, special requirements etc): _____

Would you be willing to be present at the gallery during one or more days during the exhibition? Yes/No

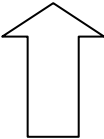
It is required that we provide a rota of volunteers to man the exhibition during open days (Mon to Sun, at least 1-2 people).

If yes, please state days/dates/times you can do below

EXHIBITION LABELS

Please print off the form below, cut out and attach to the back of your work or where ever possible. For hung work please also attach a luggage tag or similar label tied with string long enough to hang over the front of work. **ONE LABEL MUST BE PROVIDED & ATTACHED FOR EACH PIECE OF WORK SUBMITTED.**

Please ensure framed work or canvases have secure fixings and are ready to hang using mirror plates prior to handing in. If special requirements are needed for your work contact us to discuss your requirements prior to sending in your exhibition form, then please clearly state this on this form as to what arrangements were made for your work. All works submitted MUST meet with the 'Conditions for Exhibiting' as stated in the application guidelines.

TITLE	ARTIST	This way up	Sale Price (inc 25%)	Tick if Not For Sale	Insurance Value (if not for Sale)
					

If you have a price list for cards/prints please attach them to your items on handing in day as appropriate along with your name. Also ensure each item is clearly labeled & priced accordingly. Any questions regarding this exhibition please email Midge or phone 07808944550